

**Satakunta University of Applied Sciences**  
**Admissions Criteria, Autumn 2020**

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# SATAKUNTA UNIVERSITY OF APPLIED SCIENCES

## ADMISSION CRITERIA FOR PROGRAMMES TUITIONED IN ENGLISH, AUTUMN 2020

### BACHELOR'S DEGREE PROGRAMMES

#### Application periods

Satakunta University of Applied Sciences (SAMK) has Bachelor's degree programmes in this application period:

- Separate application to SAMK:
  - SAMK Admission, Autumn 2020, 17 August – 16 September, 2020 (the application period ends on 16 September, 2020 at 3:00 p.m. Finnish time) and

In the separate application you can apply only to the degree programmes available in SAMK. The results for Bachelor's degree programmes are given by 30 October, 2020.

If you're offered a study place from these application periods or any application period of a Finnish higher education institution, you're allowed to confirm only one study place for studies starting in spring 2021 from a Finnish university or university of applied sciences

#### Eligibility for Bachelor's degree programmes

Provisions on eligibility for universities of applied sciences are contained in the Polytechnics Act (932/2014).

You can apply to a Bachelor's degree programme if you have completed:

- the Finnish general upper secondary school syllabus and/or the matriculation examination;
- an International Baccalaureate (IB) Diploma;
- a European Baccalaureate (EB) Diploma;
- Reifeprüfung (RP) Diploma;
- a Finnish vocational upper secondary qualification with a scope of 120 credit units or 180 credit points, or a comparable previous Finnish vocational qualification with a minimum scope of 80 credit units;
- a Finnish post-secondary or higher vocational level diploma;
- a Finnish vocational upper secondary qualification or a further or specialist vocational qualification as a competence-based qualification, or a comparable previous qualification; or
- foreign qualification that provides eligibility for higher education studies in the country in question.

A higher education degree does not confer eligibility to Bachelor's degree programmes in SAMK.

SAMK doesn't have discretionary admission, i.e. the possibility to apply without an eligible background education, to its degree programmes.

#### Proving eligibility

Applicants must have completed the qualification used in the application procedure in time for a copy of the certificate to reach the relevant university of applied sciences by the deadline specified in advance following the publication of admission results (see the Schedule Appendix).

Applicants with a Finnish qualification certificate need not submit copies of their certificates, as only the certificates of those admitted as students will be checked. However, this does not apply to applicants who have taken the Finnish matriculation examination prior to 1990, as they will need to submit copies of their certificates to the admissions offices of the relevant universities of applied sciences by the deadline specified in advance (see the Schedule Appendix).

In order to prove their eligibility, applicants with a non-Finnish qualification certificate must submit a copy of the final certificate used as the basis for application by the deadline specified in advance (see the Schedule Appendix) to the admissions office of the university of applied sciences marked as the first choice on their application form, which will then decide on each applicant's eligibility for all UAS programmes they have selected. This is not applicable to applicants who complete their foreign qualification during or after the application period.

Those applying with an IB, EB or RP Diploma will need to submit certificate copies by a deadline specified in advance (see the Schedule Appendix).

In addition, each applicant must submit a copy of his or her qualification certificate translated into Finnish, Swedish or English by an official (authorised) translator if the original document is in none of these languages. Such translations must be signed and stamped by the translator. The translations must be submitted by the deadline specified in advance (see the Schedule Appendix) to the admissions offices of the relevant universities of applied sciences. Only final qualification certificates can be accepted; no provisional or temporary certificates will be accepted.

A person with refugee status or an asylum seeker may apply and be accepted to study in education just as any other eligible citizen of Finland or any other country.

If the applicant is a refugee, has status comparable to a refugee or is an asylum seeker, and he or she cannot thus verify his or her previous degree with relevant documentation, the higher education institution may invite the applicant to take an entrance exam or, if necessary, submit the application for academic assessment. The higher education institution of the degree programme will use the report requested from the applicant as basis for making the decision on whether the documentation on the previous degree is sufficient.

The applicant must have a decision by the authorities concerning his or her status (decision on asylum or residence permit on the basis of protection). The applicant must submit a copy of the relevant decision within a previously notified time limit to the admissions services of all the higher education institutions where he or she is applying (see appendix with timetables).

In order to declare his or her status, an asylum seeker who has not yet been granted a decision may verify his or her status by presenting an identity card with his or her photograph granted by Migri and, when required by the degree programme, a fee-based (20 €) pending application by Migri that states that the applicant is permitted to legally reside in Finland during the time when his or her case is being processed, i.e. until a lawful decision has been made on the case.

### Applying through discretionary admission

Satakunta University of Applied Sciences doesn't use discretionary admission for its degree programmes.

### Evidence of language proficiency as part of admissions

### Finnish language test

Satakunta University of Applied sciences doesn't organise a Finnish language test or require result of any Finnish language test for admission.

### English language proficiency

Good skills in English are required for success in degree programmes provided in English. In those programmes that use entrance exams, applicant's language skills are measured in the entrance exam. Adequate results from accepted international English language tests give applicant an extra point in selected programmes.

### Accessible student admission – special arrangements for entrance examinations

An applicant may submit a separate application to request the right to special arrangements for taking the online entrance examination. The same application form is used by all higher education institutions, and it can be found on the website of each institution. The application should indicate the types of special arrangements being requested and the grounds for the request. The applicant should enclose copies of the certificates to which he or she makes appeal.

Please note: Documents verifying dyslexia must have been issued within the last 5 (five) years. In addition, documents verifying a permanent disability, illness or learning disability must have been issued within the last 5 (five) years. The period of validity of other documents will be decided case-by-case

In cases where an issue entitling an applicant to special arrangements already exists during the application period, an application for special arrangements for entrance examinations must be submitted by the common deadline decided by the universities of applied sciences (see the Schedule Appendix). The applicant must submit a separate application to each university of applied sciences to which he or she has submitted an application. A university of applied sciences may provide additional instructions, for example related to two-stage admissions. The application should be submitted to the admissions offices of the relevant higher education institutions.

If an issue entitling an applicant to special arrangements emerges or is identified between the end of the application period and the entrance examination date, the applicant must submit an application for special arrangements to the admissions offices of each university of applied sciences arranging the entrance examinations that he or she intends to take without delay. A university of applied sciences may deny an applicant the right to special arrangements if such arrangements are impossible to implement, for example because of schedule-related reasons.

Decisions on special arrangements for entrance examinations are specific to each programme choice and a decision is only valid on a specific examination date. Procedures indicated by good governance must be followed when making the decisions. Any attachments to applications for special arrangements shall be secret.

## Bachelor's Degree Programmes starting in spring 2021

The separate application of Satakunta University of Applied Sciences takes place:

- SAMK Admission, Autumn 2020, 17 August – 16 September, 2020 (the application period ends on 16 September, 2020 at 3:00 p.m. Finnish time) and

Satakunta University of Applied Sciences has three Bachelor's degree programmes tuitioned in English in the separate application:

DEGREE PROGRAMME	CAMPUS	APPLICATION PERIOD	STARTING PLACES
Degree Programme in International Business, Bachelor of Business Administration, full-time studies	Rauma	SAMK Admission, Autumn 2020	40
Degree Programme in Nursing, Bachelor of Health Care, full-time studies	Pori	SAMK Admission, Autumn 2020	30
Degree Programme in Mechatronics, Bachelor of Engineering, full-time studies	Pori	SAMK Admission, Autumn 2020	50

### Student selection in SAMK Admission, Degree Programme in Nursing

The entrance examination consists of two parts:

1. Written exam
2. Online interview

Written exam measures applicant's learning skills, mathematical skills, motivation and understanding of written English. In addition, the applicant is required to upload a video presentation to the entrance examination platform. The time for taking the written exam is limited.

In the online interview, applicant will be interviewed through a video negotiation platform with his/her own computer, webcam, headset/microphone and Internet connection. Applicant's skills of understanding and producing spoken English are measured. Applicant is given a time of 20 minutes for the interview by invitation – the applicant cannot change the date and the time of the interview.

The entrance examination will be instructed to eligible applicants by e-mail before the examination opens. There will be more detailed information in Studyinfo.fi about the examination.

Both parts of the entrance examination of the Degree Programme in Nursing are organized, and the directions are sent by e-mail according to the schedule below:

Application period	Instructions for the examination	Examination open period
SAMK Admission, Autumn 2020	Sent by e-mail by 6 October, 2020	Written exam on 13 October and online interview on 14 October, detailed dates and times to be announced

### Special requirements for Degree Programme in Nursing

Those applying to study in the field of Health Care and Social Services must have a sufficient good health status and functional capacity to be capable of completing practical assignments and work placement periods as part of the studies. Information about health requirements in this field is available on UAS websites and on the Opintopolku.fi (Studyinfo.fi) service.

Those applying to the field should bear in mind that:

- studying and working in a profession of this field require good mental balance;
- the field is not suitable for illegal drug users or for alcohol or legal drug abusers;
- conditions such as musculoskeletal diseases, chronic skin diseases, allergies and mental health disorders may lead to health issues during studies or later in working life;
- several operational units of social and health care treat patients that are exposed to infections, and work in those units requires that the staff's immunisation is in order.

Satakunta University of Applied Sciences may cancel admission for the following reasons:

- an applicant fails to submit certificates by the deadline specified by the university of applied sciences
- an applicant has provided false information about his or her grades
- it is obvious that the student, in terms of his or her health status and functional capacity, does not meet the admissions criteria (Polytechnics Act 932/2014)
- an applicant has concealed the cancellation of his or her prior study entitlement (Polytechnics Act 932/2014).

### Student selection in SAMK Admission, Degree Programmes in International Business and Mechatronics

#### SELECTION METHOD 1: FINNISH MATRICULATION CERTIFICATE AND IB, EB & RP COMPLETED IN FINLAND

Applicants with Finnish matriculation certificate will be selected with the points they receive from their grades. Points are given according to this table:

Subject	Grade			
	L/E/M	C	B	A
English, advanced	6	5	3	1
English, basic	3	2	1	-
Mother tongue (Finnish/Swedish)	6	5	3	1
Mathematics, advanced	6	5	3	1
Mathematics, basic	4	3	1	-

The points for International Baccalaureate, European Baccalaureate and Reifeprüfung completed in Finland are given according to the attached Conversion Table of International Matriculation Exams.

Students are selected in the order of total points received from the grades. Maximum of total points is 18 points, and applicant is required to get at least 12 points to be available for student selection.

Only applicants who have completed their matriculation examination by the end of July, 2020, can be selected by their certificate and grades.

#### Results of the student selection

Results of the student selection are given by 16 October, 2020.

#### SELECTION METHOD 2: PAPER SELECTION FOR APPLICANTS WITH FOREIGN CERTIFICATE

Applicants with foreign certificate will get a total score from their final certificate (upper secondary school, high school, vocational school) or its transcript of records, required English language test result and study probability coefficient. Only applicants who have graduated by the end of July, 2020, can be found eligible and selected with this selection method.

### **Scoring the certificate**

The score from the final certificate or transcript of records will get a score from 0 to 5 according to a subjective evaluation of certificates of all foreign applicants who apply to the degree programme in the application round in question. In the evaluation the certificate type, GPA and single grades (especially English and mathematics) will be taken into account. Best applicants will receive 5 points, second best 4 points, and so on. If a certificate is suspected a fake, applicant will receive 0 points. If a certificate is from wrong level, i.e. not from upper secondary school, high school or vocational school, applicant will receive 0 points. Points are given from one certificate only.

### **Scoring the English language test result**

Applicant gets extra 1 point from an adequate and valid IELTS or PTE Academic result. The extra point is given to applicants, who have either IELTS overall band score of at least 6.0 or PTE Academic overall score of at least 51.

### **Study probability coefficient**

Applicant's study probability coefficient is counted for the country the applicant lives in according to poverty rate (gross domestic product, GDP, per capita), corruption rank (Corruption Perception Index, CPI) and the nature of previous residence permit decisions by Finnish Immigration Service for the country where the applicant lives in. At highest, applicant's study probability coefficient is 1.0. The coefficient is brought down by 0.2 by each of the following factors:

- If according to the latest available figures of the International Monetary Fund, the country's GDP per capita is found insufficient, the coefficient is brought down by 0.2.
- If according to the latest available ranks of the Transparency International, the country's Corruption Perception Index is found too high, the coefficient is brought down by 0.2.
- If the latest 12 months statistics of students' 1<sup>st</sup> time residence permit decisions of Finnish Immigration Service show that the share of negative decisions is too high, the coefficient is brought down by 0.2.

Thus, the study probability coefficient can be 1.0 at its highest and 0.4 at its lowest.

### **Counting the final score**

The final score is counted by summing up the certificate score (max 5 points) and the language test score (max 1 point) and multiplying the sum by the study probability coefficient (1.0...0.4). The maximum final score is 6 points, and applicant is required to get at least 2,5 points to be available for student selection. Applicants are selected as students i.e. offered study places in the order of their final scores.

### **Results of the student selection**

Results of the student selection are given by 16 October, 2020.

SELECTION METHOD 3: ONLINE ENTRANCE EXAMINATION FOR APPLICANTS WITH FINNISH BACKGROUND EDUCATION

The entrance examination consists of an online examination. This selection method is offered only to students with Finnish background education, who don't get selected with their matriculation exam results (selection method 1).

To pass the online examination and to be available for student selection, the applicant is required to get at least 30 points from the maximum 100 points. The students are selected from those applicants who pass the examination, in the order of points received.

Online examination measures applicant's learning skills, logical skills, mathematical skills and understanding of written English. There may be additional or substitutive parts for the online entrance exam of each programme. Each applicant has 2 hours to complete the exam after starting it.

The online entrance examination is organized so that the entrance exam is open from 9 November, 2020, at 6 a.m. to 11 November, 2020, at 6 p.m. The instructions for taking the entrance exam are sent to applicants entitled to take the exam by 30 October, 2020. Results of the student selection are given by 20 November, 2020.

#### DESIRED QUOTAS OF EACH SELECTION METHOD IN EACH PROGRAMME

The desired quotas of intake for both degree programme are:

DEGREE PROGRAMME	SELECTION METHOD 1	SELECTION METHOD 2	SELECTION METHOD 3
Degree Programme in International Business, Bachelor of Business Administration, full-time studies	20 %	50 %	30 %
Degree Programme in Mechatronics, Bachelor of Engineering, full-time studies	10 %	70 %	20 %

## MASTER'S DEGREE PROGRAMMES

### Application periods

Satakunta University of Applied Sciences (SAMK) has Master's degree programmes in this application period:

- Separate application to SAMK:
  - SAMK Admission, Autumn 2020, 17 August – 16 September, 2020 (the application period ends on 16 September, 2020 at 3:00 p.m. Finnish time) and

In the separate application you can apply only to the degree programmes available in SAMK. The results for the Master's degree programme are given by 27 November, 2020.

If you're offered a study place from these application periods or any application period of a Finnish higher education institution, you're allowed to confirm only one study place for studies starting in spring 2021 from a Finnish university or university of applied sciences

Satakunta University of Applied Sciences has this Master's degree programme tuitioned in English available in the separate application in autumn 2020:

DEGREE PROGRAMME	CAMPUS	APPLICATION PERIOD	STARTING PLACES
Degree Programme in Business Management and Entrepreneurship, Master of Business Administration, part-time studies	Rauma	SAMK Admission, Autumn 2020	25

### Eligibility for Master's degree programmes

Eligibility for a UAS Master's degree programme is conferred by an appropriate UAS Bachelor's degree or another appropriate higher education degree and at least two years of subsequent work experience in a relevant field. As a relevant field is regarded both the field being applied to and the field of the previous higher education degree.

### Educational requirements

Required higher education degrees for the Master's Degree programmes in SAMK are:

DEGREE PROGRAMME	CAMPUS	ELIGIBLE DEGREES
Degree Programme in Business Management and Entrepreneurship, Master of Business Administration, part-time studies	Rauma	1) a Finnish UAS degree: Bachelor of Business Administration/Hospitality or 2) a corresponding non-Finnish higher education degree

For each Master's degree programme those Finnish professional higher level degrees and polytechnic degrees (in Finnish: ammatillisen korkea-asteen tutkinnot ja opistoasteen tutkinnot) are eligible which have a similar field with the eligible higher education degree. These degrees should have the graduation date in the year 2000 or earlier to be eligible.

Applicants must complete the degree used in the application procedure by the end of the application period. The scanned copy (PDF file) of the degree certificate should be attached to the application form. If a certificate is issued in a language other than Finnish, Swedish or English, the applicant must submit a copy of the certificate translated into Finnish, Swedish or English by an official (authorised) translator to the

admissions office of SAMK either as an attachment of the application form or by e-mail to [admissions@samk.fi](mailto:admissions@samk.fi).

If an applicant is a refugee or in a refugee-like situation and is unable to submit documentary evidence of his or her qualification, SAMK can invite the applicant to sit an entrance examination or take any advance assignment submitted by the specified deadline into account. The applicant must have an official decision attesting to his or her refugee status (a decision to grant asylum or a residence permit issued based on the need for protection). The applicant must submit a copy of this decision to the admissions office during the application period.

### Work experience requirements

In order to be eligible, applicants must have 24 months (two years) of work experience in a relevant field from the date of award of the final degree certificate and obtained by 31 December, 2020. SAMK also accepts work experience obtained after completion of a post-secondary or higher vocational level diploma in Finland (in any field of education) but prior to graduating for the higher education degree. In such cases, too, at least two years of work experience obtained in a relevant field is required.

Entrepreneurship in a relevant field will be accepted as work experience if an applicant can produce a certificate attesting that he or she is or has been covered under the statutory YEL or MYEL pension scheme. (YEL = statutory pension scheme for entrepreneurs; MYEL = statutory pension scheme for farmers, forest estate owners, fishers and reindeer herders and their family members). Enterprising activities abroad should be substantiated with comparable official documents.

Work experience is given in full months. When converting part-time work (work under 35 hours per week) into its full-time equivalent, 150 hours or 20 working days lasting at least 7 hours per day correspond to one month of work. Work experience does not have to be continuous or obtained with the same employer. The amount of work experience for simultaneous employment relationships may not exceed the amount awarded for full-time employment.

Work certificates should be attached to the application form.

### English language proficiency

Excellent skills in English are required for success in degree programmes provided in English. The applicants' language proficiency is assessed in the entrance examination.

### Submitting degree and work certificates

Copies of the degree and work certificates are checked before the applicant is accepted to the degree programme. Original certificates are checked when the student starts his/her studies. If any of the certificates is found false or if the applicant has given false information about his/her degree, SAMK may cancel the admission.

Work experience must be verified with an employment certificate provided by the employer. An employment certificate must indicate details such as the exact start and end dates of employment, the employer's contact information, work duties, as well as working hours for part-time work. If the employment continues, the applicant should request a temporary employment certificate from the employer.

If an original employment certificate is in a language other than Finnish, Swedish or English, the applicant must submit a copy of the certificate translated into Finnish, Swedish or English by an official (authorised) translator, bearing the translator's name, signature and stamp, along with the copy of the original certificate to the admissions office of SAMK.

## Admissions criteria and entrance examinations

Students are selected based on their success in the entrance examination.

### Degree Programme in Business Management and Entrepreneurship

The students are selected with an online entrance course that is organized during autumn 2020. The applicants that have completed the course on time and have got at least 35 points of maximum 100 points may be accepted to the education.

The timetable of the online entrance course

- Registration to the course starts on Monday 17 August 2020 at 8.00 a.m. at the address announced at Studyinfo.fi.
- The course starts on Wednesday 2 September 2020 at 9.00 a.m.
- The application period is organized at Studyinfo.fi from Monday 17 August 2020 to Wednesday 16 September 2020 at 3.00 p.m. Finnish time.
- Registration to the course ends on Monday 21 September 2020 at 3.00 p.m.
- All exercises of the course should be completed by Monday 26 October 2020 at 10.00 p.m.
- The results of the student selection are published at latest on Friday 27 November 2020.

The online entrance course is completed on the e-learning platform used in Satakunta University of Applied Sciences. The applicants who have registered to the course will receive instructions for registration to the platform and logging in to the course by e-mail.

It is recommended to register to the online entrance course on time in order to start the course immediately when it opens on 2 September 2020. The registration to the course is possible until Monday 21 September 2020 at 3.00 p.m., but it's wise to divide the workload of the course on the whole period because completing it within a shorter time may be quite challenging.

The online entrance course is a part of the studies of Master's degree programme in Business Management and Entrepreneurship. The course covers three (3) ECTS belongs to the research method studies of the programme. The applicants who are accepted as students of the programme will have the course included in the studies. Other applicants who complete the course acceptably will have a certificate of open university studies.

Applicants will not be sent reminders about applying in the separate application or about registering to the online entrance course. Registering to the online entrance course is not considered as an application or as an initiative for application.

## Accessible student admission – special arrangements for entrance examinations

Special arrangements are not available for the online entrance examinations of Master's degree programmes.

## SCHEDULE APPENDIX

### Deadlines for submitting certificates, appendices etc. in 2020

#### BACHELOR'S DEGREE PROGRAMMES –SAMK ADMISSION, AUTUMN 2020

The required documents are recommended to be saved in the application form. Alternatively, the scanned documents can be sent by e-mail to [admissions@samk.fi](mailto:admissions@samk.fi).

Document	SAMK Admission, Autumn 2020 17 August – 16 September, 2020
Finnish qualification:  1) Copies of the final certificates of vocational degrees must be saved to the application form  2) Matriculation examination grades of those who took their matriculation examination in or after 1990  3) Copies of matriculation examination certificates of those who took their matriculation examination prior to 1990 to be saved to the application form	1) by 3 p.m. on Wednesday, 23 September, 2020  2) obtained directly from the Matriculation Examination Board  3) by 3 p.m. on Wednesday, 23 September, 2020
International matriculation examination (IB, EB, RP):  Copy of diploma and their official translations to be saved to the application form	by 3 p.m. on Wednesday, 23 September, 2020
Qualifications taken outside Finland:  Copy of the qualification certificate or a temporary certificate of the applicant's graduation issued by an educational institution to be saved to the application form	by 3 p.m. on Wednesday, 23 September, 2020
Decisions to grant asylum or residence permits issued based on a need for protection of refugees or applicants in a refugee-like situation to be submitted to the admissions office:	by 3 p.m. on Wednesday, 23 September, 2020

## MASTER'S DEGREE PROGRAMMES, SAMK ADMISSION, AUTUMN 2020

The required documents are recommended to be saved in the application form. Alternatively, the scanned documents can be sent by e-mail to [admissions@samk.fi](mailto:admissions@samk.fi).

Document	SAMK Admission, Autumn 2020 17 August – 16 September, 2020
Finnish qualification:  Copy of the final degree certificate must be saved to the application form	by 3 p.m. on Wednesday, 23 September, 2020
Qualifications taken outside Finland:  Copy of the final degree certificate, together with an official translation, must be saved to the application form	by 3 p.m. on Wednesday, 23 September, 2020
Employment certificates: 1) Work experience to be obtained  2) Copies of employment certificates to be attached to the application form	1) by 31 December, 2020  2) by 3 p.m. on Wednesday, 23 September, 2020
Decisions to grant asylum or residence permits issued based on a need for protection of refugees or applicants in a refugee-like situation to be submitted to the admissions office:	by 3 p.m. on Wednesday, 23 September, 2020
Any changes to work experience information affecting eligibility to be submitted to the admissions office:	by 3 p.m. on Wednesday, 23 September, 2020